
Alcoholic Beverage Regulation Administration

FY 2002 Proposed Operating Budget

\$2,607,052

FY 2002 Proposed Capital Budget

\$0

The Alcoholic Beverage Regulation Administration (ABRA) issues beverage alcohol licenses to qualified applicants; educates beverage alcohol establishments to prevent the sale of beverage alcohol to minors; and investigates license violations, adjudicates contested cases, and enforces compliance with the District's beverage alcohol laws.

The FY 2002 proposed operating budget is \$2,607,052, an increase of \$2,607,052 over the FY 2001 approved budget.

The Alcoholic Beverage Regulation Administration (ABRA) will be a separate agency in FY 2002. In FY 2001, alcohol beverage control responsibilities were carried out by the Department of Consumer and Regulatory Affairs. As of May 1, 2001, these responsibilities have been transferred to ABRA.

Budget Summary

The FY 2002 proposed operating budget is \$2,607,052 (table LQ0-1). There are 36 full-time employment (FTE) positions supported by the budget (table LQ0-2). ABRA is funded by other-type revenues generated from alcohol licenses and fees.

Strategic Issues

- Improve the process for issuing beverage alcohol licenses.
- Partner with other agencies, including the Department of Consumer and Regulatory Affairs, and the Office of Tax and Revenue, to provide one-stop service to customers seeking permits and licenses that require approval from several agencies.

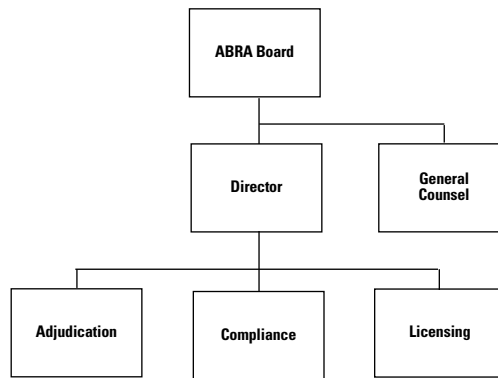
- Ensure compliance with the District's beverage alcohol laws, which includes provisions to protect the health, safety, and welfare of the public.
- Partner with other agencies, including the Metropolitan Police Department, in combating underage drinking.
- Improve adjudicatory support processes which implement ABC Board decisions.

FY 2002 Initiatives

- Continue the development of an enforcement strategy and adjudication process that ensures compliance with the District's beverage alcohol laws.
- Develop a licensing process for the implementation of the new catering license.
- Submit new beverage alcohol regulations to the D.C. Council for approval.
- Update the listing of all beverage alcohol establishments by ward on the ABRA web site.

Figure LQ0-1

Alcoholic Beverage Regulation Administration (LQ0)



Agency Background

ABRA is an independent District Government regulatory agency created by the Title 25, D.C. Code Enactment and Related Amendments Act of 2001 (“ABC Bill”), effective May 1, 2001. ABRA was previously a part of the Department of Consumer and Regulatory Affairs (“DCRA”). In FY 2002, ABRA is separated from DCRA to improve the process for issuing beverage alcohol licenses and investigating license compliance by beverage alcohol establishments and to implement the District’s beverage alcohol laws more effectively. The purpose of the agency is to issue beverage alcohol licenses to qualified applicants and to take action against beverage alcohol establishments which violate the District’s beverage alcohol laws. ABRA will work to prevent the sale of beverage alcohol to minors in beverage alcohol establishments through education programs and compliance enforcement programs performed in conjunction with the Metropolitan Police Department. ABRA is under the authority of a seven-member Alcoholic Beverage Control Board (“ABC Board”). Members of the ABC Board are responsible for making the policy decisions for ABRA and are appointed by the Mayor and confirmed by the Council. ABRA provides administrative support to ABC Board adjudication of contested cases arising from applications for issuance of beverage alcohol licenses or from the conduct of business by establishments holding such licenses.

Programs

ABRA’s main programs fall into three main categories (figure AB0-1).

Compliance, ABRA will enforce compliance with the District’s beverage alcohol laws and regulations, which are designed to protect the public’s health, safety, and welfare. It will conduct inspections and investigate allegations of licensing violations at beverage alcohol establishments. ABRA is also responsible for ensuring that those persons operating beverage alcohol establishments are in compliance with beverage alcohol licensing requirements. ABRA will issue fines and suspensions, and place restrictions on, or revoke, beverage alcohol licenses when the District’s beverage alcohol laws have been violated. ABRA will also work to prevent the sale of beverage alcohol to minors through education programs for beverage alcohol license holders.

Licensing, ABRA will process applications, issue licenses and permits, and provide information to the public about beverage alcohol licensing processes. Currently, there are over 1,600 establishments with beverage alcohol licenses. ABRA will maintain the District’s official licensure records and send notice of certain license application requests to various organizations for comment, including Advisory Neighborhood Commissions, the District Council, and the Board of Education. Additionally, ABRA will evaluate the need to propose regulations to the Council to alter existing beverage alcohol license fees.

Table LQ-1

FY 2002 Proposed Operating Budget, by Comptroller Source Group

(dollars in thousands)

Alcoholic Beverage Regulation Administration

	Actual FY 2000	Approved FY 2001	Proposed FY 2002	Change from FY 2001
Regular Pay - Cont. Full Time	0	0	1,576	1,576
Additional Gross Pay	0	0	53	53
Fringe Benefits	0	0	296	296
<i>Subtotal Personal Services (PS)</i>	<i>0</i>	<i>0</i>	<i>1,925</i>	<i>1,925</i>
Supplies and Materials	0	0	25	25
Other Services and Charges	0	0	297	297
Equipment and Equipment Rental	0	0	360	360
<i>Subtotal Nonpersonal Services (NPS)</i>	<i>0</i>	<i>0</i>	<i>682</i>	<i>682</i>
Total Proposed Operating Budget	0	0	2,607	2,607

Table LQ0-2

FY 2002 Full-Time Equivalent Employment LevelsAlcoholic Beverage Regulation Administration

	Actual FY 2000	Approved FY 2001	Proposed FY 2002	Change from FY 2001
Continuing full time	0.00	0.00	36.00	36.00
Total FTEs	0.00	0.00	36.00	36.00

Adjudications. ABRA will provide administrative support to ABC Board adjudication of contested cases arising from applications for issuance of beverage alcohol licenses or from the conduct of business by establishments holding such licenses. ABRA will inform businesses and residents of the protest process, including how to file a protest against a beverage alcohol license application, and will implement ABC Board decisions in specific proceedings. For calendar year 2000, 128 protests were filed against alcohol license applications and 33 protests have been filed between January 1, 2001 and April 23, 2001. Further, ABRA will disseminate ABC Board decisions to businesses and the public.

Funding Summary**Other**

The proposed budget is \$2,607,052. Personal services funds total \$1,925,044. Nonpersonal services funds amount to \$682,008. There are 36 full time equivalents supported by the budget. ABRA is funded entirely by other-type revenues, mostly generated from alcohol licenses and fees. Refer to the FY 2002 Operating Appendices (bound separately) for details.

Agency Goals and Performance Measures

Goal 1. Streamline investigative and inspection processes.

Citywide Strategic Priority Areas: Building and sustaining healthy neighborhoods; Making government work

Manager: ABRA Chief Investigator

Supervisor: ABRA Director

Performance Measure 1.1: Percent of complaints from the public responded to within three days

	1999	2000	2001	Fiscal Year 2002	2003
Target	N/A	N/A	90	95	95
Actual	N/A	N/A	-	-	-

Performance Measure 1.2: Average number of regulatory inspections per investigator per day

	1999	2000	2001	Fiscal Year 2002	2003
Target	N/A	N/A	5	5	5
Actual	N/A	N/A	-	-	-

Goal 2. Maintain an efficient and effective system for issuing licenses and permits.

Citywide Strategic Priority Areas: Making government work; Promoting economic development

Manager: ABC Licensing Manager

Supervisor: ABRA Director

Performance Measure 2.1: Percent of solicitors licenses and managers permits issued within one day

	1999	2000	Fiscal Year 2001	2002	2003
Target	N/A	N/A	95	95	95
Actual	N/A	N/A	-	-	-

Performance Measure 2.2: Percent of new licenses issued within 10 days of Board approval

	1999	2000	Fiscal Year 2001	2002	2003
Target	N/A	N/A	90	95	95
Actual	N/A	N/A	-	-	-

Performance Measure 2.3: Percent of completed one-day applications approved by the Board within ten days of filing

	1999	2000	Fiscal Year 2001	2002	2003
Target	N/A	N/A	90	95	95
Actual	N/A	N/A	-	-	-

Goal 3. Maintain an efficient protest hearing process.

Citywide Strategic Priority Areas: Making government work; Building and sustaining healthy neighborhoods; Promoting economic development

Manager: Adjudication Specialist

Supervisor: ABRA Director

Performance Measure 3.1: Percent of alcohol establishments notified that a protest petition has been filed against their alcohol license application within three days after the petition deadline

	1999	2000	Fiscal Year 2001	2002	2003
Target	N/A	N/A	90	95	95
Actual	N/A	N/A	-	-	-

Performance Measure 3.2: Percent of parties to voluntary agreements notified by written order within 45 days of Board approval

	1999	2000	Fiscal Year 2001	2002	2003
Target	N/A	N/A	40	80	TBD
Actual	N/A	N/A	-	-	-